Leighton Township Library Board Meeting

March 16, 2020

**MINUTES**

Meeting called to order at 7:00

Roll Call-Michael Mulligan, Faith Miedema, Sue Cotts, Kaylyn Van Harn, Dick Bultman and Director McKinnon

Absent- Denise De Vries

Approval of Agenda- accepted as printed, approved by Miedema, 2nd Cotts

Approval of Minutes-accepted as printed, approved by Miedema, 2nd Cotts

Treasurer’s Report-review of bills paid for February, approved by Miedema, 2nd Cotts

OLD BUSINESS

Budget for 2020-2021 reviewed.

Discussion continued for future plans and financing on expansion.

Mulligan, Cotts and McKinnon met with the township supervisor in regards to expansion.

NEW BUSINESS

Motion made to approve the amended 2020-2021 budget by Mulligan, 2nd by Miedema

Motion made to move two matured CD’s from Chemical Bank to Lake Michigan Credit Union, approved by Miedema, 2nd Cotts.

Library board discussed COVID-19 and is in agreement that the staff will work M, W, TH & F with a minimum of 2 employees present at all times, while the library remains closed to the public. Staff operations will be determined by the director. The only stipulation is they are to notify the director and not report to work if they are sick in any way.

Adjourned 8:31 p.m.

Next Meeting April 20, 2020